

**Annual Work Plan 2015**

**United Nations Development Programme Pakistan**



|                                 |  |
|---------------------------------|--|
| <b>Project Title</b>            | <b>Early Recovery Preparedness and Recovery Project</b>  |
| <b>CPAP Outcome:</b>            | 3.1 : National, provincial and district capacities to prevent, assess, reduce and manage risks are developed   |
| <b>Expected CPAP Output(s):</b> | Output 3.1:<br>Disaster management institutions at federal, provincial, district and community levels are enabled to undertake gender sensitive preventive and mitigation measures and disaster risk reduction (DRR) is mainstreamed in selected departments and ministries.<br>Indicator:   |
| <b>Expected Output(s):</b>      | Output 1: Local Governance capacities for the effective management of TDPs in hosting areas of KP enhanced<br>Output 2: Social cohesion fostered between 200,000 TDPs and TDP hosting communities in KP<br>Output 3: Access to basic social services expanded in TDP host communities expanded in order to meet the increased demand of target population of 200,000 people<br>Output 4: Improved livelihoods of 5,000 people (TDP/host community) of which at least 2,000 are women<br>Output 5: Effective project management in KP<br>Output 6: Effective Coordination of National recovery response |
| <b>Implementing Partner:</b>    | UNDP   |
| <b>Responsible Parties:</b>     | UNDP   |

**Brief Description:** The overall project objective is to enhance national preparedness capacities of the country for a robust and effective early recovery response to current and future disasters. Based on the lessons learned, UNDP will support National, Provincial and District authorities to increase their knowledge and preparedness for eventual early recovery responses. At the same time, this project will coordinate UNDP's ongoing Early Recovery Response to the complex emergency in KP/FATA. Under this project, UNDP will seek to provide support to the TDPs and the host communities affected by the large-scale displacement (currently over 300,000 families). The overall objective of this component of the project is to increase community resilience for at least 200,000 people in the TDP hosting areas of KP by strengthening local governance systems, improving social cohesion, expanding access to basic services/infrastructure and promoting improved livelihoods.

Programme Period: 2013-2017  
Key Result Area (Strategic Plan):  
Crisis Prevention & Recovery  
Atlas Award ID: **00075389**  
Atlas Project ID: **00087315**  
Start date: January 2015  
End Date: December 2015  
PAC Meeting Date: January 16, 2015  
Management Arrangements: DIM

|                            |              |
|----------------------------|--------------|
| 2015 AWP budget:           | \$5,075,239  |
| Total resources required   | \$5,075,239  |
| Total allocated resources: | \$ 5,075,239 |
| • Other:                   |              |
| o Germany                  | \$1,045,055  |
| o SDC                      | \$1,050,000  |
| o Japan (2015)             | \$ 2,750,000 |
| o Japan (ERP)              | \$ 230,184   |
| Unfunded budget:           | N/A          |
| In-kind Contributions      | N/A          |

Agreed by UNDP (CD/DCD-P)

*M. Ishaq* 26/03/15



## I. ANNUAL WORK PLAN 2015

Project ID: 75389 Project Title: Early Recovery Preparedness and Response Project

| EXPECTED OUTPUTS<br><i>And baseline, associated indicators and annual targets</i>  | PLANNED ACTIVITIES<br><i>List activity results and associated actions</i>  | TIMEFRAME |    |    |    | RESPONSIBLE PARTY                        | PLANNED BUDGET            |                               |         |
|--|--|-----------|----|----|----|--|---------------------------|-------------------------------|---------|
|  |  | Q1        | Q2 | Q3 | Q4 |  | Funding Source            | Budget Description            | Amount  |
| <p>Output 1<br/>Local Governance capacities for the effective management of TDPs in hosting areas of KP enhanced</p> <p><b>Indicators:</b> Extent to which the technical assistance provided by the project resulted in improved management of the TDP situation</p> <p><b>Baseline:</b> UNDP Technical assistance has improved PDMA capacity to track TDP complaints (through call centre) and to monitor the implementation of response in Bannu</p> <p><b>Targets:</b> Wide acknowledgement by Government and donors that UNDP technical assistance has contributed to improved governance of TDP situation</p> | 1.1 TDP tracking and grievance redressal mechanism developed and implemented   | X         | X  |    |    | PDMA/PaRRSA                              | Germany 00117             | LoA consultants               | 10,000  |
|  | 1.2. Field monitoring capacity of PDMA and District Authorities enhanced in TDP hosting areas  | X         | X  |    |    | PDMA/PaRRSA                              | Germany 00117             | LoA PDMA staff/travel         | 20,000  |
|  | 1.3 Capacity Development of District Authorities to strengthen engagement with the TDP and returnee communities to discuss issues and look for joint solutions | X         | X  | X  | X  | PDMA/PaRRSA                              | Germany 00117             | LoA PDMA staff/travel         | 10,000  |
|  | 1.4 Evidence of impact of FATA TDPs on hosting communities in KP documented  | X         | X  |    |    | PDMA/PaRRSA                              | Germany 00117             | LoA Consultants/travel        | 20,000  |
|  | 1.5 Technical Assistance to FATA Secretariat (including FDMA) to manage the returns process and develop the Sustainable Return and Rehabilitation Strategy     | X         | X  |    |    | Directorate of Projects, FATA Sect/ FDMA | Germany 00117/Japan 00141 | IC/Service contract/equipment | 104,000 |
|  | 1.6 Strengthen the Rehabilitation and Reconstruction Unit of FATA Secretariat to implement the rehabilitation process  | X         | X  | X  | X  | Directorate of Projects, FATA Sect.      | Japan 00141               | LoA                           | 150,000 |



|  |  |   |   |   |   |                        |                         |      |         |
|--|--|---|---|---|---|------------------------|-------------------------|------|---------|
| <p>Output 2</p> <p>Social cohesion fostered between TDPs and TDP hosting communities in KP</p> <p><i>Indicators: % decrease in the number of communities in target areas where disagreements between TDPs and host communities were reported to community networks</i></p> <p><i>Baseline: Needs Assessments ongoing to establish baseline for 2015</i></p> <p><i>Targets: 40% decrease in the number of communities in target areas where disagreements between TDPs and host communities were reported to community networks</i></p> | 2.1 200 community networks created/strengthened to provide a platform for discussion and joint decision making between TDP and host communities                              | X | X | X | X | NGO/CBO                | Japan 00141             | MCGA | 75,000  |
|  | 2.2 Members of 200 community networks receive training on issues of community interest including community leadership, negotiation and communication skills                  | X | X | X | X | NGO/CBO                | Japan 00141             | MCGA | 75,000  |
|  | 2.3 Community networks organize at least 300 learning events for the TDP/host community on issues prioritized by the community such as hygiene/ nutrition/ community savings | X | X | X | X | NGO/CBO                | Japan 00141             | MCGA | 100,000 |
|  | 2.4 Members of the community interested and qualified to be part of the livelihoods support package identified and pre-screened  | X | X | X | X | NGO/CBO                | Japan 00141             | MCGA | 50,000  |
|  | 2.5 Social cohesion activities are identified with the community and prioritized   | X | X | X | X | NGO/CBO                | Germany 00117/SDC 10282 | MCGA | 38,343  |
|  | 2.6 Establishment of community centres in 10 prioritized areas in order to facilitate  |   | X | X | X | Community Organization | Germany 00117           | MCGA | 100,000 |



|  |  |   |   |   |   |                                |                                      |                  |           |
|--|--|---|---|---|---|--------------------------------|--------------------------------------|------------------|-----------|
|  | 2.7 Legal assistance is provided to TDP and host community in order to increase awareness of legal rights and provided legal guidance on specific legal issues | X | X | X | X | NGO/CBO                        | SDC 10282                            | MCGA             | 100,000   |
| <b>Output 3</b><br>Access to basic social services expanded in TDP host communities expanded in order to meet the increased demand of target population of 100,000 people<br><br><i>Indicators: % of target population with improved access to basic services</i><br><i>Baseline: Needs assessment ongoing to determine baseline for 2015</i><br><i>Targets: 80% of target population with improved access to basic services</i> | 3.1 60 community infrastructure schemes rehabilitated in order to improve access to services   | X | X | X | X | PDMA/PaRRSA                    | SDC 10282/ Japan 00141               | LoA              | 1,000,000 |
|  | 3.2 100,000 working days created for TDPs and vulnerable host community members  | X | X | X | X | UNDP                           | Germany 00117/SDC 10282/ Japan 00141 | LTA UBL          | 200,000   |
|  | 3.3 Finalization and quality control of ongoing community infrastructure schemes   | X | X |   |   | NGO                            | Germany 00117                        | MCGA             | 95,000    |
|  | 3.4 Third party monitoring of project activities   | X | X | X | X | UNDP                           | Japan 00141                          | LTA – monitoring | 80,000    |
| <b>Output 4</b><br><br>Improved livelihoods of 1,500 people (TDP/host community) of which at least 700 are women   | 4.1 Vocational training for 2,000 people   | X | X | X | X | Government training institutes | Germany 00117/SDC 10282              | LoA              | 500,000   |
|  |  | X | X | X | X | ILO                            | Germany 00117                        | LoA              | 100,000   |
|  | 4.2 Business management training for 2,000 people  | X | X | X | X | UNDP                           | Japan 00141                          | Service Contract | 350,000   |
|  | 4.3 Employability training for 2,000 people  | X | X | X | X | UNDP                           | Japan 00141                          | Service contract | 249,011   |
|  | 4.4 Business coaching for 1,000 micro-entrepreneurs  | X | X | X | X | UNDP                           | Japan 00141                          | Service contract | 100,000   |



|   |   |   |   |   |   |                                |                                      |  |         |
|---|---|---|---|---|---|--------------------------------|--------------------------------------|--|---------|
| <p><i>Indicators: % increase in the number of dislocated population &amp; vulnerable groups in host community who have a source of livelihoods</i></p> <p><i>Baseline: Needs assessment ongoing to determine baseline for 2015</i></p> <p><i>Targets: 10 % increase in the number of dislocated population &amp; vulnerable groups in host community who have a source of livelihoods</i></p> | 4.4 Assets replenishment for 1,000 small businesses   | X | X | X | X | UNDP                           | Germany 00117/<br>Japan 00141        | Service Contract   | 200,000 |
|   | 4.5 Technical support to strengthen 100 existing small business   | X | X | X | X | UNDP                           | SDC 10282                            | Individual Contract  | 40,000  |
|   | 4.6 Apprenticeships for 500 vulnerable youth to increase work experience  | X | X | X | X | Government training institutes | Japan 00141                          | Service contract   | 123,030 |
| <p><b>Output 5</b><br/>Effective project management in KP</p> <p><i>Indicators: % of project activities carried out according to work plan % of targets achieved</i></p> <p><i>Baseline:</i></p> <p><i>Targets: 100% of project activities carried out according to work plan 100 % of targets achieved</i></p>   | 5.1 Project Field Staff in KP   | X | X | X | X | UNDP                           | Japan 00141                          | Salaries   | 202,437 |
|   | 5.2 Equipment for KP staff  | X | X | X | X | UNDP                           | Japan 00141                          | IT/office equipment  | 25,000  |
|   | 5.3 Field Operations in KP  | X | X | X | X | UNDP                           | Japan 00141/SDC 10282                | Travel/Trainings   | 92,563  |
| <p><b>Output 6</b><br/>Effective Coordination of National recovery response</p> <p><i>Indicators: % of project activities carried out according to work plan % of targets achieved</i></p> <p><i>Baseline:</i></p>  | 6.1 National Coordination team  | X | X | X | X | UNDP                           | Germany 00117/SDC 10282/ Japan 00141 | Salaries: Programme Specialist, Project Coordinator, IM/GIS Int UNV, AFA, Cluster Coordination | 305,820 |
|   | 6.2 Technical assistance to National and Provincial authorities on recovery related issues out with complex emergency in KP./FATA | X | X | X | X | UNDP                           | N/A                                  | Technical assistance   | 0       |



|   |  |   |   |   |   |      |             |  |                  |
|---|--|---|---|---|---|------|-------------|--|------------------|
| <i>Targets: 100% of project activities carried out according to work plan 100 % of targets achieved</i> | 6.3 Equipment for National Coordination team       | X | X | X | X | UNDP | Japan 00141 | IT equipment                           | 6,000            |
|   | 6.4 Operations cost for National Coordination team | X | X | X | X | UNDP | Japan 00141 | Rent, travel, DSA, materials, training | 65,000           |
|   |  |   |   |   |   |      |             |  |                  |
| TOTAL PROGRAMABLE   |  |   |   |   |   |      |             |  | <b>4,716,400</b> |
| TOTAL GMS   |  |   |   |   |   |      |             |  | <b>358,839</b>   |
| TOTAL ISS   |  |   |   |   |   |      |             |  | <b>140,102</b>   |
| TOTAL BUDGET  |  |   |   |   |   |      |             |  | <b>5,075,239</b> |



## II. MONITORING PLAN 2015

Project ID: 75389 Project Title: Early Recovery Preparedness and Response Project

| Expected Results<br>(Outcomes & Outputs)  | Indicators   | Baseline   | Targets   | Data Collection Plan   |                                   |  |   |  |
|---|--|--|---|--|-----------------------------------|--|---|--|
|   |  |  |   | Source/Method<br>of Collection   | Schedule/<br>Frequency            | Responsible<br>Staff                                       | Resources<br>(\$)                               | Risks and Assumptions  |
| Obtained from the CPAP and project Results Frameworks)  | Obtained from the CPAP and project Results Frameworks)   | At the project start date  | At the project end date   | Specific publication, evaluation, survey, field observation, interviews, etc | Monthly, quarterly, annually, etc | Staff member responsible for collecting and reporting data | Estimated cost of collecting and reporting data | Any risks or assumptions concerning data collection  |
| CPAP Outcome: 3.1 : National, provincial and district capacities to prevent, assess, reduce and manage risks are developed  | Number of provinces/ districts/villages with early warning systems in place  | 0  | 4 districts   | Verification of community discussions  | Quarterly                         | M&E Officer  | 3,000   | Training will result in the development of early warning systems   |
| CPAP Output: Output 3.1: Disaster management institutions at federal, provincial, district and community levels are enabled to undertake gender sensitive preventive and mitigation measures and disaster risk reduction (DRR) is mainstreamed in selected departments and ministries. Indicator: | Number of federal, provincial and district DMAs with strengthened capacities, including in relation to mainstreaming gender equality | DMAs recently established and have limited capacities and community engagement   | Communities and community institutions in high risk regions with improved disaster resilience   | Community network discussions  | Monthly                           | Project Coordinator  | 3,000   | UNDP support to DMA will result in strengthened capacity of both the institutions and the communities            |
| Project Output 1: Local Governance capacities for the effective management of TDPs in hosting areas of KP enhanced  | <i>Extent to which the technical assistance provided by the project resulted in improved management of the TDP situation</i>         | <i>UNDP Technical assistance has improved PDMA capacity to track TDP complaints (through call centre) and to monitor the implementation of response in Bannu</i> | <i>Wide acknowledgement by Government and donors that UNDP technical assistance has contributed to improved governance of TDP situation</i> | Meetings with government partners and donors                                 | Monthly                           | M&E Officer  | 2,000   | Government partners will be honest about utility of UNDP support.<br>Donors will be forthcoming with their views |



|   |  |   |  |   |   |  |        |  |
|---|--|---|--|---|---|--|--------|--|
| Project Output 2: Social cohesion fostered between TDPs and TDP hosting communities in KP   | <i>% decrease in the number of communities in target areas where disagreements between TDPs and host communities were reported to community networks</i> | <i>Needs Assessments ongoing to establish baseline for 2015</i> | <i>40% decrease in the number of communities in target areas where disagreements between TDPs and host communities were reported to community networks</i> | Needs Assessment carried out at the onset of the project. Same questions will be asked in community networks every 6 months to estimate progress. | 6 month period  | M&E Officer/ Third party monitoring firm | 10,000 | Increased interaction and engagement of TDP and host communities together with schemes to improve access to services and livelihoods will have a positive impact on social cohesion. |
| Project Output 3: Access to basic services expanded in TDP host communities expanded in order to meet the increased demand of target population of 100,000 people | <i>% of target population with improved access to basic services</i>   | <i>Needs assessment ongoing to determine baseline for 2015</i>  | <i>80% of target population with improved access to basic services</i>   | Site logbook for every scheme will determine no. of users of the particular scheme.   | Weekly monitoring of schemes. Monthly update on no. of people with increased access | M&E Officer/Third party monitoring firm  | 25,000 | Schemes rehabilitated by the project will be maintained and will increase access to basic services   |
| Project Output 4: Improved livelihoods of 1,500 people (TDP/host community) of which at least 700 are women   | <i>% increase in the number of dislocated population &amp; vulnerable groups in host community who have a source of livelihoods</i>                      | <i>Needs assessment ongoing to determine baseline for 2015</i>  | <i>10 % increase in the number of dislocated population &amp; vulnerable groups in host community who have a source of livelihoods</i>                     | Records of training/livelihood support. Data gathered from community networks   | Monthly   | M&E Officer/ Third party monitoring firm | 15,000 | Coaching and placement support will increase chances of training participants to find jobs and increase their income.  |
| Project Output 5: Effective project management in KP  | <i>% of project activities carried out according to work plan % of targets achieved</i>  | N/A   | <i>100% of project activities carried out according to work plan 100 % of targets achieved</i>   | Quarterly progress reports<br>Quarterly field visits  | Quarterly   | Project Coordinator                      | 3,000  | There will be no further major displacements. Return of TDP to FATA will initiate.   |
| Project Output 6: Effective Coordination of National recovery response  | <i>% of project activities carried out according to work plan % of targets achieved</i>  | N/A   | <i>100% of project activities carried out according to work plan 100 % of targets achieved</i>   | Quarterly progress reports<br>Quarterly field visits  | Quarterly   | Project Manager                          | 2,000  | There will be no further major displacements. Return of TDP to FATA will initiate. Extent of flood affected areas will be similar to 2014.   |



### III. RECRUITMENT PLAN 2015

(Include all the recruitments envisaged by the project in AWP 2015 - including national and international staff positions that are vacant or newly created)

**Project ID: 75389**      **Project Title: Early Recovery Preparedness and Response Project**

| #  | Post Title                                | National/<br>International | Level of<br>Post | Proforma<br>Cost<br>per year<br>(US\$) | Responsible<br>party<br>(UNDP/EAD/<br>IP/PMU etc) | Contract<br>Modality<br>(TA/FTA/SC/<br>NIMU/Govt) | Reporting to/<br>Supervisor      | Duty<br>Station | Contract<br>Start<br>Date | Contract<br>End Date |
|----|---|----------------------------|------------------|--|---|---|----------------------------------|-----------------|---------------------------|----------------------|
| 1. | Project Coordinator                       | National                   | SB4/3            | 28,200                                 | UNDP  | SC  | National<br>Technical<br>Advisor | Islamabad       | 1 Jan<br>2015             | 31Dec15              |
| 2. | IM / GIS Officer                          | National                   | SB4/1            | 21,214.56                              | UNDP  | SC  | National<br>Technical<br>Advisor | Islamabad       | 1 Feb 15                  | 31 July 15           |
| 3. | Admin and Finance Associate               | National                   | SB3/2            | 15,857.16                              | UNDP  | SC  | National<br>Technical<br>Advisor | Islamabad       | 10 Mar<br>15              | 09 Mar 16            |
| 4. | Driver                                    | National                   | SB1/2            | 5,519.16                               | UNDP  | SC  | National<br>Technical<br>Advisor | Islamabad       | 1 Feb 15                  | 31 July 15           |
| 5. | National Technical Advisor                | National                   | SB5/1            | 31,254                                 | UNDP  | SC  | Programme<br>Specialist          | Peshawar        | 1Feb<br>2015              | 31Jan16              |
| 6. | Cluster Coordinator                       | National                   | SB4/3            | 36,842.16                              | UNDP  | SC  | National<br>Technical<br>Advisor | Peshawar        | 1Feb<br>2015              | 31 July 15           |
| 7. | Senior Project Engineer                   | National                   | SB4/2            | 23,081                                 | UNDP  | SC  | National<br>Technical<br>Advisor | Peshawar        | 1Feb<br>2015              | 31 July 15           |
| 8. | M&E Officer                               | National                   | SB4/1            | 23,081                                 | UNDP  | SC  | National<br>Technical<br>Advisor | Peshawar        | 1Feb<br>2015              | 31 July 15           |
| 9. | Social Mobilization and Gender<br>Officer | National                   | SB4/1            | 17,962                                 | UNDP  | SC  | National<br>Technical<br>Advisor | Peshawar        | 1Feb<br>2015              | 31 July 15           |



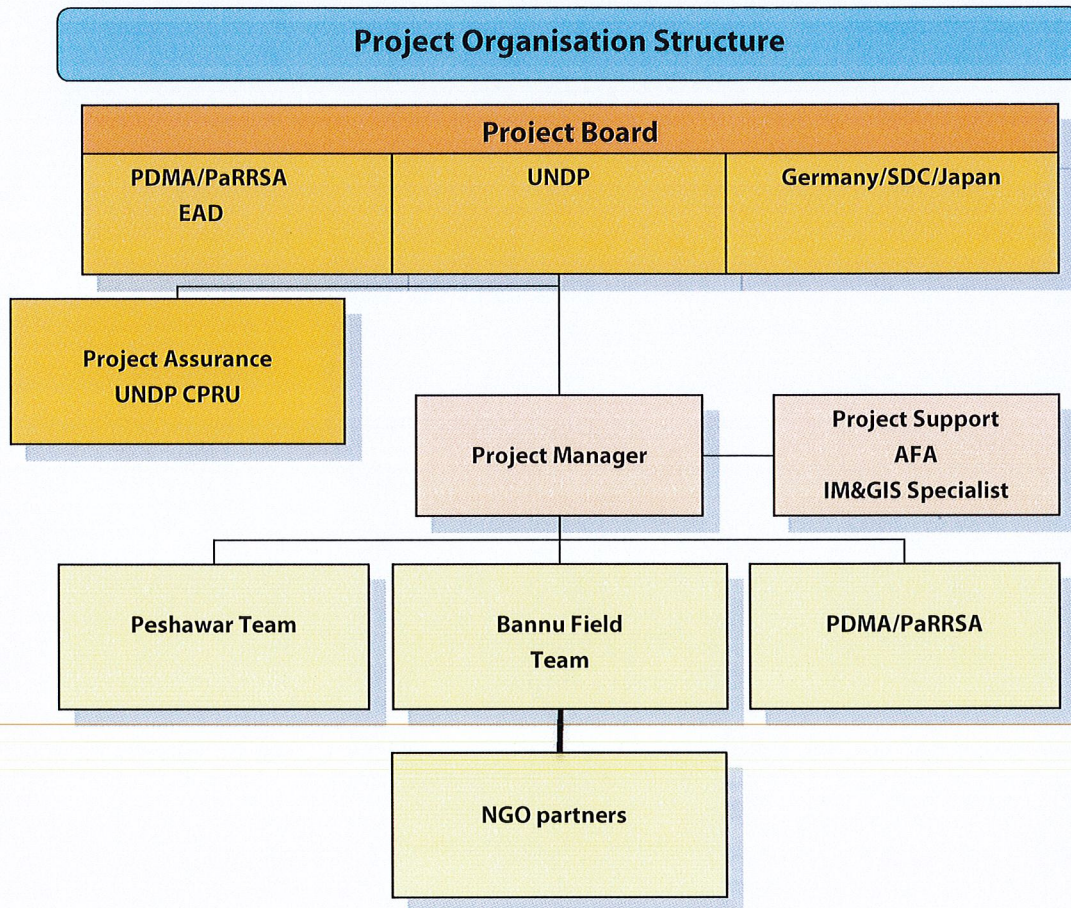








## V. MANAGEMENT ARRANGEMENTS



➤ *Results of capacity assessment of implementing partner*

PDMA/PaRRSA recently underwent a Micro Assessment (report attached). It was rated as “low risk”. As such UNDP will proceed to transfer funds to PDMA/PaRRSA for implementation of the activities under the signed Letter of Agreement.

All four NGOs currently engaged as responsible parties through Micro Capital Grant Agreements also have a Micro Assessment. The terms of engagement has been defined following the recommendations of these reports.



➤ *Collaborative arrangements with related projects*

The ERPR project will continue to work in collaboration with the UNDP Rule of Law project to provide legal assistance to the TDPs in host communities of KP. The project will also work in collaboration with the Social Cohesion and Conflict Prevention to promote social cohesion in the Districts where the projects are both working for example DI Khan.

➤ *Brief description/summary of the inputs to be provided by all partners*

**PDMA/PaRRSA** will take the lead on ensuring solid coordination between this project and other initiatives coordinated by the Federal, Provincial and District Authorities and will provide the project management team with strategic guidance and advise in this regard. Under the LoA with UNDP, PDMA/PaRRSA will also assume the responsibility to identify and undertake quality community schemes in coordination with the other project stakeholders.

The **UNDP Project Management team** will be responsible for implementing the recommendations of the Steering Committee, preparing and implementing the Annual Work Plan (comprising specific activities as well SMART output indicators and targets). The Project Manager has the responsibility to report regularly on this progress to UNDP and the project stakeholders. In addition, on a quarterly basis the Project Manager is required to prepare a Quarterly Progress Review which is discussed within the relevant programme unit in order to monitor progress, discuss risks and challenges and take remedial action. The project will have a dedicated Monitoring Officer responsible to support the Project Manager in ensuring that activities are being carried out as agreed in the Annual Work Plan. The Project Manager will manage all contracts with third parties and maintain constant communication with them and follow-up on their reporting requirements in order to include these outputs in the overall monitoring framework.

The project management unit will be overseen and guided by the **Crisis Prevention and Recovery Unit**, working under the guidance of UNDP Country Director and Deputy Country Directors. The project management unit will be supported by the UNDP operations units, especially in managing complex procurements, project finances and administrative services.



## VI. PLANNING, MONITORING AND REPORTING

The project will follow the following planning, monitoring and reporting cycle during the year.

| Timeline /Target Date | Activity   | Primary Responsibility               |
|-----------------------|--|--------------------------------------|
| 1 November 2014       | Prepare draft Annual Work Plan 2015 and budget and present at UNDP annual retreat on 28 November 2014  | Project Manager                      |
| 11 November 2014      | Review of AWP for Quality assurance, alignment with CPAP and UNDP priorities, results orientation and resource availability  | ACD UNDP and Program Officer         |
| 30 November 2014      | Organise Project Steering Committee to:<br>a) Review of project contribution to results and financial delivery 2014;<br>b) Review and endorsement of AWP 2014  | Project Director/<br>Project Manager |
| 6 December 2014       | Submit signed AWP and, where applicable in NIM projects, Letter of Service, to UNDP for final review and signature by UNDP   | Project Director/<br>Project Manager |
| 6 December 2014       | Submit draft Annual Progress Report 2014, including project contribution to outcomes, outputs, activities and financial delivery and lessons-learnt, to UNDP   | Project Director/<br>Project Manager |
| 13 December 2014      | Approval of AWP and LOS by UNDPs   | ACD UNDP and Program Officer         |
| 31 December 2014      | Review and provide feedback on the project APR to NPM  | ACD UNDP and Program Officer         |
| 31 January 2015       | Submit final Annual Progress Report 2014 to UNDP   | Project Director/<br>Project Manager |
| 28 February 2015      | Annual audit of the project  | SMU-UNDP                             |
| 30 April 2015         | Quarterly Progress Reports, including:   | Project Manager                      |
| 31 July 2015          | a) Report on project progress and financial delivery   |                                      |
| 31 October 2015       | b) Update of Issue Log in Atlas (tracking and resolution of potential problems or requests for change)<br>c) Update of Risk Log (Reviewing of external environment that may affect project implementation) |                                      |
| 15 July 2015          | Organise Project Steering Committee (Mid-year review of project progress and, if needed, revision of the AWP)  | Project Director/<br>Project Manager |
| 30 November 2015      | Organise Project Steering Committee to:<br>c) Review of project contribution to results and financial delivery 2015;<br>d) Review and endorsement of AWP 2016  | Project Director/<br>Project Manager |



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## VII. LEGAL CONTEXT

This document together with the CPAP signed by the Government and UNDP which is incorporated by reference, constitute together the instrument envisaged and defined in the [Supplemental Provisions](#) to the Project attached hereto and forming an integral part hereof, as "the Project Document"

UNDP as the Implementing Partner shall comply with the policies, procedures and practices of the United Nations safety and security management system.

UNDP agrees to undertake all reasonable efforts to ensure that none of the project funds are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via [http://www.un.org/sc/committees/1267/aq\\_sanctions\\_list.shtml](http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml). This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document.

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## ANNEXES

- Annex 1: Risk log matrix (An assessment of risks that may affect the project implementation and achievement of results)
- Annex 2: Letter of Service signed between UNDP and the Implementing Partner where UNDP Country Office will provide Implementation Support Services to a NIM project
- Annex 3: Results of capacity assessments of Implementing Partner (including HACT Micro Assessment)
- Annex 4: Cost sharing agreements signed with donors/government (if any)
- Annex 5: Project cooperation agreement signed with NGOs (if any)
- Annex 6: Agreements between the Implementing Partner and Responsible Parties (Government entities, NGOs, etc)
- Annex 7: Terms of Reference for key project personnel should be developed and attached



## OFFLINE RISK LOG

(See [Deliverable Description](#) for the Risk Log regarding its purpose and use)



| Project Title: Early Recovery Preparedness and Recovery Project |   |                 |                               |                      | Award ID: 75389   |                 | Date: 12 December 2015 |             |        |
|---|---|-----------------|-------------------------------|----------------------|---|-----------------|------------------------|-------------|--------|
| #   | Description   | Date Identified | Type                          | Impact & Probability | Countermeasures / Mngt response   | Owner           | Submitted, updated by  | Last Update | Status |
| 1   | Further displacement causes more pressure on social services  | Dec 2015        | Operational<br>Political      | P= 3<br>I= 4         | Work at the same time with FATA Secretariat to create pull factors in FATA  | Project Manager | Project Manager        | Dec 2015    | Active |
| 2   | Natural disasters hit already stretched TDP hosting areas     | Dec 2015        | Environmental                 | P = 3<br>I = 4       | Prepare communities for future disasters by increasing resilience and information on disaster preparedness<br>Mitigation measures in hosting communities<br>Early warning plans | Project Manager | Project Manager        | Dec 2015    | Active |
| 3   | Security situation will not allow access to the project sites | Dec 2015        | Operational<br>Organizational | P = 3<br>I = 4       | Work through government and local partners.<br>Engage third party monitoring firm.  | Project Manager | Project Manager        | Dec 2015    | Active |